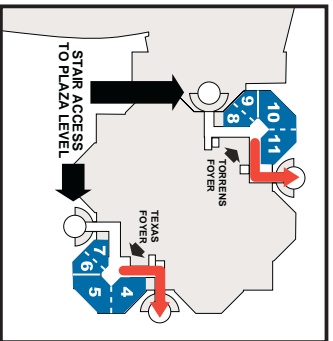


Emergency & Evacuation Procedures



ADELAIDE CONVENTION CENTRE



LEVEL ONE

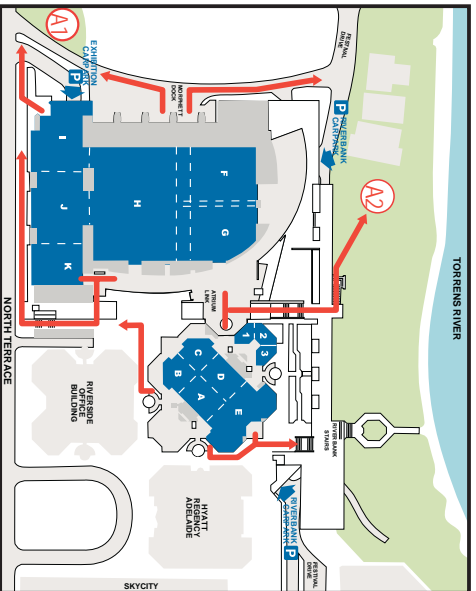
1st Siren - Alert Tone
(Beep Beep Beep Beep)
Prepare to evacuate and await further instructions

2nd Siren - Evacuation Tone
(Whoop Whoop)

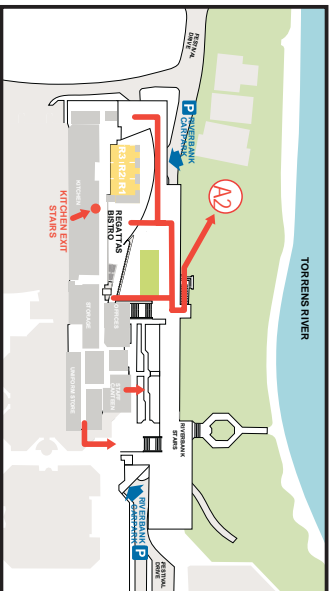
Do not use lifts
Follow staff instructions at all times
Proceed to nearest emergency exit and Assembly Area:

A1 - Lawn next to Morphett Dock Ramp

A2 - Lawn on River Torrens near boat sheds



PLAZA LEVEL



RIVERBANK LEVEL

GENERAL REQUIREMENTS

Fire regulations

- All buildings are non-smoking
- Keep all fire exits clear
- Do not store items in front of any fire exit or outside an exhibition stand perimeter including during set-up and breakdown

Restricted areas

- Other halls or rooms may be in use - do not enter any halls or rooms unless you have authorisation
- Plant rooms are strictly prohibited unless during service evacuation
- Servery, Kitchen and Basement levels are prohibited unless you have authorisation

EMERGENCY PROCEDURES

If a fire is discovered

- Remove persons from danger
- Break the glass on any red Manual Call Point (MCP) or,
- Dial 6770 from any internal phone or,
- Dial 0000 from any internal phone

- Contain - close all doors and windows
- Evacuate - use designated emergency exits only
- Extinguish - only if safe to do so

Emergency phone number

- Security (6770)

First aid facilities and reporting accidents

- Contact Customer Relations (88) or Security (6770)
- First aid room available
- Fill out visitor accident form immediately - available at Main Reception desk.

EVACUATION PROCEDURES

First tone - 'ALERT'

- Beep Beep Beep Beep
- Prepare to evacuate
- Secure material as necessary
- Switch off all appliances
- Await further instructions

Second tone - 'EVACUATION'

- Whoop Whoop
- Do not use lifts

- Follow staff instructions at all times
- Proceed to nearest emergency exit
- Proceed to closest emergency Assembly Point (refer to map on reverse)
A1 - Lawn next to Morphett Dock Ramp
A2 - Lawn near Boat Sheds
- Refer to Evacuation Plan on reverse

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